



Club Hire Form

Email: psidurban@gmail.com

Fax: 086 743 4645/Cell: 082 668 3532

Date Required: ____ / ____ / 20__

Time Required: Max 6 Hours From ____ to ____

Full Names (of the person responsible): _____

Company Name (if applicable): _____

No. of people expected: Max 140 people _____

Address: _____

Contact details: Cell: _____ Tel: _____ Fax: _____

Email address: _____

Bank details (for return of deposit): Name: _____

Bank: _____

Branch: _____

Account No.: _____

	Non Members	Members
Club Hire: booking can only be confirmed once payment has been made.	R3500	R2250
Breakage Deposit: to be paid at the same time as the club hire, will be refunded if there are no damages.	R1000	R500
Additional charge per hour after 12pm	R300	R200
Extras: water, 3 phase, ground lights	R300	R300
Hire of Grounds: if required, please speak to the Club & Grounds Manager	TBA	TBA

1. All payments to be paid directly into the MHC bank account (see below).
2. **The club will not be deemed to be booked if payment has not been made.**
3. Unless prior arrangement has been made, access will be allowed to decorate two (2) hours before the function. You are expected to vacate the premises 1 (one) hour after the function (there may be another function after you).
4. Public liability is not included in this agreement and the Club will not take any responsibility for incidents on the grounds. It is the responsibility of the hirer to take all reasonable precautions during the function.
5. The hire of the Club allows use of the Club house and its facilities, the patio and braai areas, and the grass section alongside the main road fence (behind the grounds).
6. The hire of Grounds (playing fields and surrounds) is not included in the hire of the Club. If you wish to hire the Grounds, see the Club & Grounds Manager.
7. **It is the responsibility of the hirer to ensure compliance with legislative and Durban City approval processes for outdoor events ie special permissions and permits; local government services such as health & safety and licensing (catering, liquor, entertainment, safety and security requirements).**
8. Caterers are not allowed to wash crockery and cutlery prior to the function; general washing during the function and during the clean up is permitted.
9. The kitchen is available for food preparation only, no cooking is allowed, only heating of food; the appliances are for domestic use only and are not wired for catering purposes.
10. Spit braais must be done on the concrete strip by the braai area and not on the brick paving.
11. Tents and marquees must be free standing and not attached in any way to the club house building; siting of the tent/marquee must be approved by the Club & Grounds Manager due to electrical cabling in the area.
12. The Clubhouse and grounds are fully fenced; however security is your responsibility.
13. No smoking is allowed inside the Clubhouse.
14. No foam parties, no use of water, no use of quadbikes or similar activities are allowed in or around the Club or its Grounds.
15. **The breakage deposit will be refunded once the Club & Grounds Manager has inspected the premises after the function.**
16. **This form to be emailed/faxed with proof of deposit to secure your booking together with a copy of ID document.**

I, the undersigned, agree to all the conditions above and accept responsibility of the above-mentioned premises on the date concerned.

Signature

Date

MHC Bank details:

**Munies Hockey Club
First National
BankAcc No.: 50845204127
Branch Code: 421502
Ref: Date of Function & Name**